

Routt County Conservation District

Board Meeting Minutes

June 17, 2025

8:15am

Mountain Valley Bank Meeting Room

Attending:

Board Members:

Patrick Stanko
Kent Sandstedt
Tyler Snyder
Stephen Evans
Sharon Clever

Partners & Public:

Todd Hagenbuch
Katheryn Bedell

1. Call to Order:

8:22am/Patrick

2. Welcome & Introductions

3. Approval of Meeting Minutes:

April, May

4. Treasurer's Report:

Summary - We have paid Sharon and Big Horn Branding's GLCI expenses from our MVB account and have subsequently been reimbursed by USDA to cover those expenses. We

have not received any other GLCI-related funds. We have updated our MVB signing and access authority to remove Lyn and Cam and add Patrick, Kent, and Tom.

Details:

1. Operating Account Balance 1. \$76,993.31 - balance as of 6/12

2. Revenues 1. Total YTD = \$2539 i. \$2438.33 is reimbursement from USDA covering GLCI expenses paid to Sharon, and Big Horn Branding (checks 5307, 5308), the other \$100.67 is interest

No other GLCI Grant proceeds received as of 6/12

Expenses 1. Total YTD = \$7239.29 (most of which is due to renewal of insurance policies for \$3,096, and payments to Sharon and Big Horn for \$2471; Other expenses: LO Meeting (\$813), accounting (\$450), and website hosting (\$300))

CI payment details i. Big Horn Branding LLC 1. Project mgmnt consulting \$443.45

PM & CTA travel \$339.30

Other consulting \$32.50 (not GLCI related so not reimbursed by USDA)

Total -----\$815.25

Sharon Clever 1. CTA consulting \$1437.50

PM & CTA travel \$218.08

Total-----\$1655.58

Bank Accounts/Signing Checks 1. After May meeting Patrick, Kent, Tom met with MVB officer and provided boards resolution to update account access i. Removed Cam and Lyn from account access

Added Patrick, Kent, Tom

Debit Cards 1. Patrick, Tom issued RCCD debit cards

Cam, Lyn's debit cards cancelled

GLCI Account (separate from main Operating Account) i. Due to confusion at MVB caused by GLCI expenses being handled by both Cam and Kathy in the past, Kathy was removed from GLCI account. Future GLCI transactions will be handled by Tom.

Colorado PDPA - Notice of Assignment 1. On 6/6 an the RCCD board email received a notification from the Colorado Department of Regulatory Agencies w/ subject line "Colorado PDPA - Notice of Assignment"

It was a boilerplate notice that requested several actions including updating our name, address, banking details, and "official custodian" of RCCD monies, and communicating these details to the state and MVB.

A rep at the Banking Division in the Dept of Regulatory Agencies explained that the purpose of the email notification is to ensure adequate funds, above FDIC insurance levels, are available to state Conservation Districts and other entities.

We were able to respond via email with an updated RCCD address and confirmation that the treasurer is still the official financial custodian.

The email was received and acknowledged by the state.

A copy of the Notice of Assignment from the state was provided to Mountain Valley Bank

Report accepted/approved; Sharon 1st, Ty 2nd

5. **Business:**

a. Virtual Fence Project Update:

Katherine Bedell requested \$22,000 for Coberly Creek collars; Virtual Fenc/GLCI Event to be conducted this Fall/September, details tba. NRCS is back supporting this program, but funding has been slow. Katheryn Bedell & Sharon Clever remain "on board with program & duties. Future reimbursement requests planned for Katheryn & Sharon, to expedite NRCS payments.

b. RCCD Scholarship Status:

\$556.25 on account; Jeremy/family to verify interest to continue sponsorship/contribution; if continuing, decision made to pursue new recipient applications January 2026; will still consider partnering with

FFA /4H or similar other scholarship program... with deadline by August meeting.

c. **Three Year Plan Update:**

Soil Health, Forestry/Rangeland Health, Wildfire Mitigation, Water Quality, Weed Control remain primary targets-

Strategic plan/priorities update to be considered; discuss engaging a facilitator to help update next 3yr plan, review voids in other local Ag agencies in order to fill where landowners are not served-

Consider pursuit of Mill Levy- Potential RCCD fall/winter Retreat discussed, to engage Facilitator about updated 3yr plan & related strategies. DOLA due date, 1/1/26.

6. **Board Member Reports:**

Wild Fire/HIZ, Firewise, Chipping programs underway, Weed Day a success 5/31 in Steamboat Springs; Next Weed Advisory Board Mtg 7/24 HDN; CAA non-profit fair 6/4, UYWC Water meeting today

7. **NRCS Report:**

Staffing & grant changes underway with latest government announcements for agency downsizing; 25 contracts remain existing... Wolf depredation fund mgt still pending.

8. **Adjournment:**

9:15am/Patrick