

**Routt County Conservation District**  
**Board of Supervisors Meeting Minutes**  
**March 21, 2023 8:15 am**

**Attending:**

**Board Members:**

Lyn Halliday  
Kent Sandstedt  
Michael Moon  
Tyler Snyder  
Nadine Arroyo  
Cam Kuelthau  
Patrick Stanko

**Partners and Public:**

Clinton Whitten

**I. Call to Order:**

- The meeting was called to order at 8:31 am by Tyler Snyder and a quorum established.
- The meeting was noticed as required by the Sunshine Law.
- Tyler welcomed everyone and thanked them for joining.

**Approval of Minutes**

Cam suggested an amendment to Paragraph 3 to say "There was a discussion about exemption from audit forms. Cam informed the board that since our services exceeded \$100,000 in 2022, RCCD is required to use the long form of Audit Exemption Application which must be completed by RCCD's accountant." Cam also suggested adding "\$100,000" before threshold in the next sentence. Nadine identified a typing error in paragraph 2 under business whereby the work from was replaced by "form". The amendments were recognized and the minutes were motioned by Kent Sandstedt and seconded by Nadine Arroyo. Motion Passed

**Treasurer's Report**

Cam Reported that there had been no major changes to the accounts and there was no treasurer's report necessary.

**Executive Session**

The Board determined that there was no need to enter into executive session.

**III. Business**

1. The Board spent time going over the agenda for the upcoming landowners meeting. The Board also assigned roles for logistics and finalized the meeting place to be at the Haven in Hayden. The Board discussed possible donors that might be interested in supplying door prizes and Kent, Patrick, and Tyler agreed to reach out to them.
2. Patrick recited his Oath of Office to the Board.
3. Nadine made the announcement that she will not be rejoining the Board in 2023 and that this will be her last meeting. She went on to request that the Board diversify and try to include female board members that operate farms and ranches in the district. Nadine suggested that Board reach out to Mary Beth Stefans as a possible candidate.

## **Toolkit**

Cam informed the Board that there is still \$18,870 available to spend on the Toolkit Project. Lyn guided the Board through various options for what to do moving forward without any staff or consultant. She mentioned that we could give the money back, but made it clear that was not her desire and the Board agreed. Additionally, the RFP that Lyn sent out in December did not produce any feasible options. She then proposed to the Board that she would consider undertaking an effort to create a pamphlet of high-quality content that can be used as a field guide to inform producers of best practices but only if this was deemed to be totally legal and above board. Lyn proposed a 9 page pocket sized laminated piece that she could create content for and find the right firm to produce a professional looking piece. Michael commented that it is important to help educate producers on what good soil health is and he would also like to incorporate a field day in conjunction with the production that Lyn will champion. Lyn agreed to present the Board with an hourly rate time estimate and a cap, as well as the all-in total project costs at the May meeting. Cam felt that this is the way to go and that the work Lyn would undertake would be outside normal Board duties. He felt the Board has done its due diligence and that there does not seem to be other options. Tyler stated that we need a solid budget. Kent liked the idea of a field guide. The proposal to include a field day bringing in someone like Eric Fuchs.

## **CAWA**

Lyn asked about the status of the agreement that is needed between RCCD and the participating ranchers in the North Routt Virtual Fence Demonstration Project so as to be able to reimburse them for the Fence collars via the grant from CAWA. . Michael said he would get that taken care of and the Board will see something shortly.

## **Board Member Reports**

Patrick informed the Board about the upcoming State of the River Meeting in Craig. He updated on the IWMP and said they are working on a dash board to identify current conditions.

Kent Informed the Board that the wildfire council meeting will be held on April 3<sup>rd</sup> and Ag week is this week.

Lyn provided her detailed report in writing regarding updates on STAR, the RCCD Soil Health Initiative, the Upper Yampa Watershed Group, and perfunctory requirements for the election process and other administrative requirements.

## **NRCS Report**

Clinton gave a report on behalf of the NRCS. He discussed some of the Inflation Reduction Act money that will go toward a CSP project in South Routt.

## **Adjournment**

Kent Sandstedt motioned to adjourn the meeting and Nadine Arroyo seconded.

Next Regular Meeting – May 16<sup>th</sup>, 2023.