

## Routt County Conservation District

Mission Statement: 'to encourage stewardship of our natural resources which will ensure the preservation and sustainability of working landscapes through education, financial and technical assistance'

### Board Meeting Minutes

Thursday, November 8, 2012 11:00 AM

**Call to Order:** Karin Utterback-Normann called the meeting to order at 11:35 AM. Present were Jackie Brown, Dennis Brust, Georgia Reust, Lori Jazwick.

#### Minutes

- Karin asked the Board to review the minutes of the October Board Meeting. Georgia moved to approve the minutes, Dennis seconded.

#### Financial Report

**Financial Statements:** Dennis motioned table both Sept/Oct financial statements until December meeting. Georgia motioned to pay checks as written. Dennis seconded. Dennis signed and reviewed banks statements.

#### Checks:

- Jackie Brown, cell phone, mileage: \$570.00
- Power Financial, bookkeeping: \$100.00
- Pawnee Butte Seed (Grey, Grey, Williams, TU) \$1,196.55

#### Grants:

##### **Received:**

Direct Assistance	\$4459.10	Dept Agriculture
Dept Ag	\$500.00	Computer Grant

##### **Approved Pending Payment:**

319 State of Colorado DPHE	\$54,000.00	Watershed Plan
Upper Yampa Water CD	\$20,000.00	Watershed Plan
Colorado Healthy Rivers Fund	\$15,000.00	Watershed Plan- State of the Watershed

##### **Applied Pending Notification:**

City of Steamboat Springs	\$5,000.00	Watershed Coordinator
Yampa White RT	\$25,000.00	Armstrong Creek

##### **Denied:**

USFS RAC funding	\$2500.00	Watershed Plan
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#### Action Items

- **APW:** Review Plan and make changes
- **Long Range Plan:** Georgia moved to accept Plan as written, Dennis seconded.
- **Budget:** tabled until December meeting.
- **Annual Meeting/Open House:** Discussion and planning of event.
- **Watershed Plan:** Discussion on funding and update on progress.
- **Mileage:** Karin, 17.5 hours, 130 miles, Jackie 0 miles, 100.5 hours. Dennis 14 hours, 65 miles, Niffy TBD, Georgia 6 hours, 40 miles
- **Rancher of the Year:** Matt and Christy Belton were selected to receive the award based on our criteria. Sign to be ordered through Steamboat Specialties.

- **New Employee:** Georgia motions that we hire an individual to perform Yampatika job share at 5 hours/week. Dennis approves.
- **Employment Agreement with Jackie Brown:** Georgia moved that RCCD enter into an employment agreement with Jackie Brown for Upper Yampa Watershed Coordinator and District Manager. Dennis Brust seconded.
- **Karin Utterback-Normann Leave of Absence:** Georgia moved to accept Karin's request to miss January and February's board meetings. Dennis seconded.

**NRCS Report:** Lori reported on Fiscal Cliff issues.

**Meeting Adjourned:** Georgia motioned to adjourn meeting at 2:15 PM. Dennis seconded.

**Next Board Meeting:**

Monday, December 10, 2012 meeting 3:30pm.